

# General Board Meeting Minutes

## July 21, 2020 – in person and via ZOOM

- ATTENDING** Pamela Jones, Beverly Tipton, Carol Madere, Dak McInnis, Rev. David Chisham, Debbie Poché, Mary Thompson, Ray Acardo, Charlene Landry, Tony Fatta, Ann Landry, Jo Craddock (Admin. Ass't.)
- ABSENT** Shelly Cody (excused)
- OPENING** Pam Jones called the meeting to order at 6:32 p.m., and asked Elder Charlene Landry to offer the devotional. Debbie Poché brought attention to the minutes of the May 19, 2020, meeting previously distributed for review, and made motion the minutes be accepted. This was seconded by Beverly Tipton and the motion passed.
- TREASURER** Dak McInnis was called to give the treasurer's report. He gave a general financial report, indicating a review of the books indicate the church is in good shape, at the typical point of income/expenses for this time of year. (\$22.8K in income; \$28.1K in expenses) He was advised a couple of pledges have been altered downward secondary to the COVID-19 crisis effect on the families involved. All of the PPP money received has been spent, in line with the requirements for funding, and spending documentation is being prepared. The bank will request documentation to be eligible for loan forgiveness under the program requirements.
- Dak also reported the Finance Committee had reviewed the proposals, budget, and expenditures for the increased digital presence created during the crisis, and fully and unanimously approved of the program and expenses.
- Second quarter statements have recently gone out, which will encourage people to stay current with their pledges.
- PROPERTY** The attached property report had been distributed to the Board for review and was accepted into the record.
- OLD BUSINESS** Pam Jones reviewed the committee appointments recently accepted (see attached), and noted a few more solicitations have been made for the Pastoral Relations Committee, which is being re-activated, as well as a third person for the Safe Church Committee.
- MINISTERS REPORT** Rev. Dr. Chisham distributed the attached Minister's Report, and highlighted the additional and revised worship and spiritual offerings being developed at this time. Appreciation for the involvement of those in quarantine, and particularly the choir members who cannot sing in church, was expressed to Rev. Chisham. Reaching our online visitors for support was briefly discussed (Facebook application still in limbo; PayPal's current waive of non-profit fees, etc.), and further discussion and any preparation of proposals directed to Pam Jones, Ann Landry, Dak McInnis, and Jo Craddock.

A review of the outside group property usage expectations for fall 2020 was offered by Rev. Dr. Chisham:

- Japanese Language School has not made any commitment to the fall, and seem to be awaiting further health guidelines. (Sunday afternoon usage of YB)
- The Berean Homeschoolers have cancelled their fall K-8 program, but their 9-12 program needs a new home. This group meets 1.5-2 days per week (K-8 only one day). David is awaiting further information from Michelle Griswold about potentially housing this group.
- Several of the AA groups meeting in the Baker Building have returned, and The Grove meets on the first Friday of each month (and one-half day on the previous Thursday), which started July 9-10, 2020. They have agreed to do all their own cleaning/sanitizing, and to abide by current health guidelines regarding masking/distancing.
- The homeschool choir (Academy for Cultivating Creative Arts/ACCA) has cancelled the fall semester.
- OLLI has cancelled all in-person classes for the fall, excepting Yoga, as determined by the instructor regarding spacing. Agnes Bickham, the Hathi Yoga instructor for the FCC sessions, had hoped to begin with a session running from August 3-September 23, but cancelled it. She will reconsider for the following session period.

Dak McInnis asked about a policy or position statement regarding use of church property as a source of income, or whether these uses even constituted a source of income. After some discussion regarding the church's position as a community asset, as well as outreach and keeping the church busy, **Dak McInnis, Mary Thompson, and Carol Madere** will consider issuing policy guidelines regarding outside use of church property and further consideration regarding promotability and/or marketing.

Mary Thompson made motion, seconded by Dak McInnis, that all existing outside group contracts be continued at current rates, with the exception of the Berean Homeschooler contract which would need to be renegotiated, particularly in light of the amount of property and frequency of use changes which may be proposed. The motion passed unanimously.

NEW BUSINESS Rev. Chisham then asked the Board's attention to turn to continuing changes in how we can reach and meet the spiritual needs of the congregation and community. Fall programming will likely be mostly online, particularly the stewardship campaign. The open flow of ideas/suggestions included:

- Continue evening prayers and devotionals via email
- Outside fellowship event (later in the fall - Consecration Day?)
- Outdoor movie projection
- Review of vision ideas that included "Starbucks" service
- Inviting neighbors/others to view online worship service
- Mini-assignments of checking on homebound/isolating congregants in newsletter
- Electronics/connection support to congregants - by office?  
Congregants?

ADJOURNMENT Whereupon, after a benediction offered by Rev. Dr. Chisham, the meeting was adjourned at 7:42 p.m.

Respectfully submitted,

Debbie Poché, Secretary  
by Jo Craddock, Admin. Ass't.