

General Board Meeting Minutes

September 22, 2020 – in person and via ZOOM

- ATTENDING** Pamela Jones, Beverly Tipton, Carol Madere, Dak McInnis, Rev. David Chisham, Shelly Cody, Mary Thompson, Ray Acardo, Charlene Landry, Ann Landry, Jo Craddock (Admin. Ass't.)
- ABSENT** Debbie Poché (excused), Tony Fatta
- OPENING** Pam Jones called the meeting to order at 6:34 p.m., and asked Elder Charlene Landry to offer the devotional. Pam Jones brought attention to the minutes of the July 21, 2020, meeting previously distributed for review. Carol Madere made motion the minutes be accepted. This was seconded by Beverly Tipton and the motion passed.
- TREASURER** Dak McInnis was called to give the treasurer's report, referencing the documents shared with the Board: the Financial Committee meeting minutes, the Balance Sheet, Summary of Accounts, and Analysis of Revenue and Expenses. All of the PPP money received has been spent, in line with the requirements for funding, and spending documentation is prepared while we await the bank invitation for review to convert to a grant. Giving is indicating downward, and, without the PPP money received, Mary Thompson noted, "We'd be \$800 above ground zero."
- In keeping with the PPP requirements, the staffing count and employee expense was kept to pre-COVID levels, meaning the nursery staff has received their usual income during this period (while the nursery has been closed). It was the recommendation of the Financial Committee that considering the end of the PPP requirements, and that interviews with families who might use the nursery that they are not currently interested in doing so, that the nursery employees be furloughed effective October 16, 2020.
- PROPERTY** Rev. Chisham reported that there are no new issues regarding property to share with the Board. Conversations with outside groups who had used the property are ongoing and fluid with regard to frequency, size of groups, etc.
- OLD BUSINESS**
- A. The Berean Co-op contract for use on Tuesdays and Thursdays by its high school students was renegotiated at \$100 per Tuesday and \$80 per Thursday, with credit or refund offered for the unused portion of the spring payments made. They have made one payment toward the fall usage period, and asked that the balance (credit remaining or debit) be determined at the end of 2020.
- B. Dak McInnis reported that a subcommittee of the Financial Committee has been created to examine, determine, and pursue additional opportunities for use of the campus buildings, including Rev. David Chisham, Mary Thompson, Dak McInnis, and Mike Wilson. The sub-committee must consider the overall mission of the church, as well as any effect on the church's non-profit status as these opportunities are vetted.

C. The Financial Review has been scheduled for Friday, September 25. Donna Embree accepted a two-year assignment to the Financial Review team; David Brian's term expires at the end of this year. Carol Madere has agreed to lead the Pastoral Relations committee; and, the Personnel Committee headed by Carol Madere has added Bill Trotter, Melanie Cobb, and Ed Atkins to its rolls.

D. Pam Jones then presented the online payment research that she and Jo Craddock have conducted, and indicated she was interested in offering two options for online giving: Realm, which ties in with the current church database; and, PayPal which is widely known. No monthly costs are associated with either option; they are pay-as-you-receive models. Dak McInnis made motion, seconded by Mary Thompson with the caveat for a six-month review after implementation, that the church institute these online giving options. The motion passed without opposition.

MINISTERS REPORT Rev. Dr. Chisham distributed the attached Minister's Report, reviewing the worship options and congregational touch opportunities being offered. He announced that Ted Baldwin has begun training Sue Grigg as additional coverage for the Sunday livestreaming desk. He and João Casarotti will be discussing online recital possibilities, including one with Ben Redwine who has been well-received at FCC. Stewardship 2020 has kicked off with largely online offerings, with limited paper options. Consecration Sunday will be October 4.

Rev. Chisham then asked the Board to consider and vision what Phase III, and going forward looks like: is it time for another congregational survey? He has had one inquiry regarding return of the 8:30 service. Discussion among the Board resulted in the consensus that any change is premature at this time, and that consideration of an additional service will not be visited before the end of the year.

NEW BUSINESS Pam Jones reviewed upcoming events, including the Personnel Committee and Nominating Committee annual meetings in October, with the slate of officers to be distributed to the Board for the November meeting, and voting by the congregation at the Annual Meeting in December.

ADJOURNMENT With no further business before the Board, after a benediction offered by Rev. Dr. Chisham, the meeting was adjourned at 7:37 p.m.

Respectfully submitted,

Pam Jones, Chair
by Jo Craddock, Admin. Ass't.