

First Christian Church - Property Report
May 19, 2020 ** Campus closed March 20-May 18, 2020 **

Accomplishments *Charles Riddle started working on some larger maintenance and deep cleaning projects while campus was closed*

- Deep cleaning of buildings, including
 - Cleaned and purged food cabinets, refrigerator, counter in YB
 - Cleaned and sanitized tables/chairs in Ed. Bldg.
 - Cleaned refrigerators, microwaves, counters, window seals, tables, chairs, door handles and bathrooms with sanitizing chemicals
 - Cleaned window seals, baseboards in narthex, bathrooms with sanitizing chemicals in church
 - Weekly sanitizing of office; daily sanitizing wipes of phones, keyboards, desktops, accessories, door knobs, switches, copies, folding machine, refrigerator, bathroom, chairs. Isolated mail/parcels delivered
- Cleaning parking lot underbrush on east side
- Replaced walkway lights and reset timers
- Purchased pressure washer and cleaned around FH, YB, and presently working on west side near office
- Purchased commercial carpet cleaner to clean sanctuary, Baker Building, and Youth Building
- Pruned flower beds on east side of FH and shrubs in courtyard
- Sanitized the FH after “something died and left blowflies everywhere”

Pending Issues *(repeated from previous report if not addressed above)*

- Continued concerns re: pests/rodents in FH - re-baited on 26 February visit from pesticide contractor
- Various ballast issues - nursery, office, etc.
- Water and mud spillage on driveway
- Front sign fading
- Rail in sanctuary to chancel area (9/19) - Mike Wilson asked to be involved
- East driveway resurfacing - (1/20) Mike Wilson asked to be involved

Future projects

- Mud, tape and paint the wall outside the choir room
- Paint men’s room in Baker Building - Charles securing quote
- Secure drain cover by the kitchen sink
- Paint wall in the sanctuary behind choir loft
- Regravel back driveway