

Meeting handouts
19 Apr 20 21

OUTSIDE GROUPS at FCCBRLA

| Type | Name | Contact Name | Contact Number/email | Bldgs. Use | Keys Issued | Qty. | Notes |
|-----------------------|---------------------|----------------------------|--|------------|-------------|------|-------|
| 12-Step Groups | | | | | | | |
| Tuesday | 7:30-8:30 pm | Sat a.m. + Jimmy C. / Brad | 225-202-5541 / 504-579-6407 | BB | FH | 3 | |
| Wed. | Ladies 6:00-7:00 pm | Margaret L. / Dadie B. | 225-954-9558 / 225-803-3800 | BB | FH | 5 | |
| Thursday | pm 7:00-8:00 pm | Jimmy C / Dan W / Victor H | 225-202-5541 / 225-335-7219 / 225-313-2610 | | FH | 3 | |
| Saturday | am 9:30-10:30 | Richard S. / Bill H. | 225-937-0213 / 508-680-2422 | BB | FH | 2 | |
| Saturday | pm 7:00-8:00 | Richard S. / Kevin M. | 225-937-0213 / 225-590-1287 | BB | FH | 3 | |
| Sunday | pm 5:00-6:00 | Jacques Arzeneaux | ja.rzeneaux@thegrovela.org / 225-270-8984 / 225-300-4850 | BB/FH/ | FH | 2 | |

Educational Groups

| | | | | | | | |
|-----------------------------|--------------------|-----|---------|--|--|--|---|
| Berean Homeschoolers | Michelle Griswold | All | FH/YB/S | | | | Contract term ends 05/2021 |
| ACCA/Homeschool Choir | Sherry Barron | All | FH/S | | | | Has not ret'd post-pandemic |
| BR Japanese Language School | Yoshinori Kamo | YB | YB | | | | Has not resumed reg. schedule; paying per use |
| | Jenny Hastings | FH | FH | | | | Anticipating speaker returns May 2021 |
| | Lisa Graves | | | | | | |
| OLLI | Fran Martin - yoga | | | | | | Yoga ret'd spring 2021 |
| | Agnes Bickham | | | | | | |
| Jolly Ollies | Tip Tipton | S | S | | | | |

Religious/Philanthropic Groups

| | | | | | | | |
|------------------------|---------------|----|-------|--|--|--|-------------------------------|
| F. Johnson Bible Study | Frank Johnson | YB | FH/YB | | | | Has not ret'd post-pandemic |
| PEO | Jane Johnson | YB | " | | | | Had one meeting post-pandemic |

First Christian Church
Baton Rouge, LA
Campus Usage Policy

First Christian Church (FCC) is first and foremost a place of worship. At all times, throughout the campus, everyone is expected to conduct themselves in a respectful manner. FCC reserves the right to ask anyone not abiding by this expectation to leave the premises. FCC moreover reserves the right to ask anyone not abiding by the guidelines listed below to leave the premises.

All buildings on the campus are smoke-free. Smoking, therefore, is not allowed in any of the buildings. Cigarette butts are to be deposited in trash receptacles and not on the ground.

Alcohol is not permitted on the campus. Anyone, including wedding party members, partaking of alcohol on the premises will be asked to leave.

There will be a ^{100.00 (Reduced per Michael Karunas, Sr. Minister)}~~200.00~~ charge for the use of the facility. This may be paid in cash or by check (made out to "First Christian Church") and must be received 48 hours prior to event.

The buildings and grounds used must be left in the condition in which they are found.

Any keys given by FCC must NOT be duplicated.

FCC reserves the right to assign any group using the campus new meeting space should the programming of the church require it.

FCC is not responsible for any personal accidents or injuries incurred, or damage sustained by personal property on church grounds.

I have read the above-described policy and agree to adhere to it.

Name Donna R. Pellegrin Date 8/31/11

Signature 

Please provide the following information

Name of group to use facility Team Joey (Fundraiser for Joey Valenti) Sept 17

Name of contact person Donna R. Pellegrin

Address 52 S. Surrey Trace, Marion AR 72364

Phone 870-514-2314 email pannod98@gmail.com

For office use only:
Building space to be offered Fellowship Hall

Date to begin 9/17 Date to conclude 8:30 - 4pm

AGREEMENT FOR USE OF FACILITIES

This Agreement for Use of Facilities is entered into by and between FIRST CHRISTIAN CHURCH OF BATON ROUGE (hereinafter FCC) and ACADEMY FOR CULTIVATING CREATIVE ARTS, LLC (ACCA), SHERRY BARRON (hereinafter SB), and is effective as of the 27th day of August 2019.

WHEREAS, FCC owns and operates the church campus and facilities located at 8484 Old Hammond Highway, Baton Rouge, Louisiana; and

WHEREAS, SB is a parent who wishes to establish a choir group for home school children and who has a need for a group gathering location approximately one (1) time per week during the 2019-2020 academic year; and

WHEREAS, FCC and SB do hereby enter into an agreement whereby FCC will permit SB and her home school choir group to access certain parts of its campus and facilities under mutually satisfactory terms and conditions;

NOW, THEREFORE, in consideration of the foregoing, FCC and SB agree as follows:

I. Purpose

The purpose of this Agreement is to specify the terms and conditions by which FCC will permit SB access to and use of certain parts of its campus and facilities.

II. Obligations of FCC

A. To provide room space in the following buildings:

Baker building
Fellowship hall – not including middle storage room
Nursery

B. To assure that the facilities' utilities including water, heat and air conditioning are in proper working order.

C. To provide access to and use of the designated areas for the 2019-2020 academic years as set forth below:

August 27, 2019 - November 19, 2019; every Tuesday 2 - 4:30 p.m.;

bsh November ~~20~~ 22 9:00 a.m. - 6:00 p.m. (Concert Setup/Rehearsal in sanctuary)

bsh November 23 - 8 a.m. to 2 p.m. (End of Year Concert in Sanctuary)

bsh Nov. 19th 2pm - 4pm

- B. To comply with the following policies of FCC:
- 1) To provide proof of comprehensive general liability insurance and to list FCC as an additional insured.
 - 2) To provide FCC a certificate of insurance.
 - 3) To use only its own school supplies and to refrain from using any FCC supplies unless otherwise agreed upon.
 - 4) To leave campus and facilities clean and exactly as they are when SB, its employees, agents, or students arrive on each day of use unless otherwise agreed upon.
 - 5) To repair any damage to campus and facilities attributable to SB, its employees, agents, or students.
 - 6) To identify every person affiliated with SB who has been provided keys
- C. To indemnify and hold harmless FCC for personal injuries of any and every type or nature to any user of the facilities occurring while on the premises of FCC.

IV. Cooperation

- A. The parties shall establish liaisons in order to maintain open lines of communication and to address any issues that may arise. For the 2019-2020 academic year, those representatives are as follows:

FCC ----- Senior Minister

ACCA, SB ----- Sherry Barron

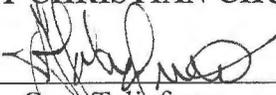
- B. FCC agrees that SB may have a security guard present on the premises during use by SB, subject to oversight by FCC Senior Minister while any such guard is on the premises so as not to cause interference with operation or activities of the church.

V. Termination

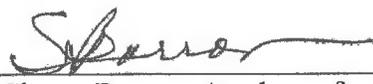
This agreement, including any rights or obligations hereunder, shall automatically terminate upon completion of the 2019-2020 academic years. However, prior to that time, either party may terminate this agreement for any reason by providing at least 30 days written notice to the other party. In the event of early termination, any unused portion of the above fees shall be returned to SB.

THUS AGREED by and between the parties, this 17th day of Sept., 2019

FIRST CHRISTIAN CHURCH OF BATON ROUGE

BY: 

Greg Taliaferro
Chairman of the Board

BY: 

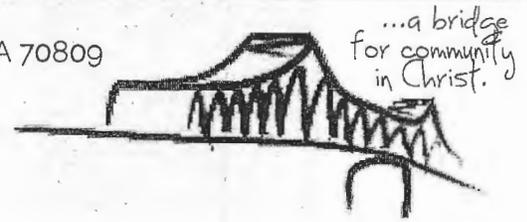
Sherry Barron, Academy for
Cultivating Creative Arts, LLC



First Christian Church
(Disciples of Christ)

Rev. Dr. David Chisham
Senior Minister

8484 Old Hammond Highway, Baton Rouge, LA 70809
Website: www.fccbrla.org
Email: david@fccbrla.org
Office: 225-926-4175



October 30, 2020

To Yorshinori Kamo DBA and/or representatives of the Baton Rouge Japanese School,

I am writing this letter of understanding between First Christian Church, Baton Rouge (FCCBR) and Yoshinori Kamo DBA Baton Rouge Japanese School (BRJS). While FCCBR embraces the mission of BRJS, FCCBR wishes to make sure its facilities are cared for appropriately and that costs are covered for BRJS's activities.

FCCBR will provide classroom/library space in the Youth Building as necessary for 1st through 9th grade students. Representatives of BRJS agree to open and secure the facilities when they leave by locking doors and setting alarm. When BRJS leaves the facilities shall be in the same condition as when they entered. BRJS agrees to donate \$200 to FCCBR for each month starting November, 2020 through March, 2021. BRJS may keep bookshelves for their materials in areas of the Youth Building designated by FCCBR, as well as designated storage for educational supplies.

BRJS agrees to purchase, renew and keep in force, at its own cost, a comprehensive general liability insurance policy and list FCCBR as an additional insured. BRJS must provide FCCBR with a valid certificate of insurance.

BRJS agrees to repair any damage to FCCBR's campus and facilities attributable to BRJS agents or students. BRJS agrees to use its own educational supplies and refrain from using educational supplies belonging to other organizations that use the same space.

Because the protection of children's health and safety is of utmost importance, BRJS agrees to abide by FCCBR's Safe Church Policy. A copy of the policy will be forwarded to BRJS.

FCCBR reserves the right to change the schedule for its own activities. In the event that a rescheduling is requested, FCCBR will offer another time, or BRJS may opt to cancel their meeting. Notice of a request to reschedule will be given to BRJS through FCCBR's office at least 2 weeks ahead of time. If BRJS opts to cancel their meeting, FCCBR will refund any money already paid for that date. This agreement can be terminated by either party at any time—a refund for the remaining balance of any money paid ahead of time will be given.

Respectfully,

Representative from BRJS:

Rev. Dr. David Chisham

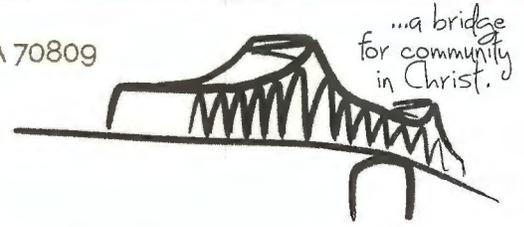
Yoshinori Kamo, Director



First Christian Church
(Disciples of Christ)



8484 Old Hammond Highway, Baton Rouge, LA 70809
Website: www.fccbrrla.org
Email: david@fccbrrla.org
Office: 225-926-4175



October 11, 2018

To whom it may concern with The Grove,

I am writing this letter of understanding between First Christian Church, Baton Rouge (FCCBR) and The Grove, as First Christian Church agrees to provide space for meetings and activities for The Grove. While FCCBR embraces the mission of The Grove, FCCBR wishes to make sure its facilities are cared for appropriately and that The Grove's covers the costs of its meetings and activities at FCCBR

FCCBR will provide space in the Fellowship Hall for day-long meetings one Friday a month. Representatives of The Grove agree to open and close the facilities and when they leave to make sure the facilities are in the same condition as when they entered. The Grove agrees to donate \$250 to FCCBR for the day-long meetings to cover utility costs.

FCCBR will provide space in the Fellowship Hall for 12 Step meetings on Sunday evenings. Again, representatives of The Grove agree to open and close the facilities and when they leave to make sure the facilities are in the same condition as when they entered. Donations for utilities are at The Grove's discretion for these meetings, but are appreciated.

If at any time FCCBR has to hire a janitor to clean the facilities after The Grove's activities, The Grove will pay a fee of \$150 to FCCBR for janitorial services.

FCCBR reserves the right to change the schedule for its own activities. FCCBR will offer to reschedule The Grove's event, or The Grove may opt to cancel that event. Notice of any need to reschedule will be given to The Grove through FCCBR's office at least 2 weeks ahead of time.

FCCBR may request changes to or terminate this arrangement depending on changing needs and extra or escalating costs that may arise.

Respectfully,

Representative of The Grove:

Rev. Dr. David Chisham
Senior Minister

Rev. Dr. David Chisham
Senior Minister

Rev. Tom Cody
Licensed Minister

Geraldine Alfieri
Administrative Assistant

Aaron Turnipseed
Director of Music

Dr. Joao Casarotti
Organist

Brenda Hilgendorf
Bookkeeper

AGREEMENT FOR USE OF FACILITIES

This Agreement for Use of Facilities is entered into by and between FIRST CHRISTIAN CHURCH OF BATON ROUGE (hereinafter FCC) and BEREAN EDUCATION RESOURCES, INC. (hereinafter BER), acting through their undersigned authorized representatives, and shall become effective on the 23rd day of August, 2020.

WHEREAS, FCC owns and operates the church campus and facilities located at 8484 Old Hammond Highway, Baton Rouge, Louisiana; and

WHEREAS, BER is a Louisiana non-profit corporation which, among other things, operates a home-school for students and requires a group gathering location approximately two (2) times per week (Tuesdays and Thursdays) during the 2020-2021 academic year; and

WHEREAS, FCC and BER do hereby enter into an agreement whereby FCC will permit BER to access and use certain parts of its campus and facilities under mutually satisfactory terms and conditions;

NOW, THEREFORE, in consideration of the foregoing, FCC and BER agree as follows:

I. Purpose

The purpose of this Agreement is to specify the terms and conditions by which FCC will permit BER access to and use of certain parts of its campus and facilities.

II. Obligations of FCC

- A. To provide room space in the following building two days (Tuesdays and Thursdays) per week:
 - Youth Building
 - Baker Building
 - Educational Buildingand, additionally, in the following building once weekly, on Tuesdays, only:
 - Fellowship Hall – not including the middle storage room
- B. To assure that the facilities' utilities including water, heat and air conditioning are in proper working order.
- C. To provide access to and use of the designated areas for the 2020-2021 academic year more particularly as set forth below:

a. Dates:

August 25-December 17, 2020, with no use the week of November 22 (*Thanksgiving*);

January 5-May 6, 2021, with no use the weeks of February 14 (*Mardi Gras*), and April 4, 2021 (*Easter*);

and, including, the week of May 9, 2021 as a contingency week.

b. Days:

Tuesdays, 8:30 a.m.-2:30 p.m.

Thursdays, 8:30 a.m.-2:30 p.m.

Totaling sixteen (16) weeks in the fall semester, and sixteen (16) weeks in the spring semester.

In the event there are any changes to the above dates, BER shall communicate those changes to FCC in writing as soon as practicable.

III. Obligations of BER

- A. To pay fees to FCC **totaling \$5,760.00 for the 2020-2021 academic year**, as follows:
Tuesdays: \$100 per session
Thursdays: \$80 per session
Weekly: \$180.00 x 32 weeks = \$5,760.00 per year
- B. In consideration of the COVID-19 restrictions put in place in Spring 2020, FCC agrees to credit BER with the unused portion of the 2019-2020 contract price per session pre-paid as follows:
Fifteen weeks (one day) at \$1,675.00 = \$111.66 per session
Six sessions unused = \$669.66
Balance for 2020-2021 academic year = \$5760-669.66 = **\$5,090.34**
- C. To comply with the following policies of FCC:
1) To provide proof of comprehensive general liability insurance and to list FCC as an additional insured.
2) To provide FCC a certificate of insurance.
3) To use only its own school supplies and to refrain from using any FCC supplies unless otherwise agreed upon.
4) To leave campus and facilities clean and exactly as they are when BER, its employees, agents, or students arrive on each day of use unless otherwise agreed upon, **and, particularly, to sanitize all surfaces in areas used, including but not limited to counters, light switches, appliances, equipment, tables, and chairs, with a CDC-approved sanitizing method before departing the campus each session.**
5) To repair any damage to campus and facilities attributable to BER, its employees, agents, or students.
6) To identify every person affiliated with BER who has been provided keys and/or alarm codes for the campus.
- D. To indemnify and hold harmless FCC for personal injuries of any and every type or nature to any user of the facilities occurring while on the premises of FCC.

IV. Cooperation

- A. The parties shall establish liaisons in order to maintain open lines of communication and to address any issues that may arise. For the 2020-2021 academic year, those representatives are as follows:

FCC: Rev. Dr. David Chisham, Senior Minister
8484 Old Hammond Highway, Baton Rouge LA 70809
Email: *david@fccbrla.org*
Telephone: 225-926-4175
Mobile: 703-220-6011

BER: Michelle Griswold, Director and President

Address: 522 Montegut St #204
New Orleans LA 70117

Email: *migriswold@cox.net, admin@berean-co-op.com*
Telephone: 225-907-3691

- B. FCC agrees that BER may have a security guard present on the premises during use by BER, subject to oversight by FCC Senior Minister while any such guard is on the premises so as not to cause interference with operation or activities of the church.

V. Termination

This agreement, including any rights or obligations thereunder, shall automatically terminate upon completion of the 2020-2021 academic year.

THUS AGREED by and between the parties, this 23rd day of August, 2020.

FIRST CHRISTIAN CHURCH OF BATON ROUGE

BY: Pamela D Jones
Pam Jones
FCC General Board Chair

BEREAN EDUCATION RESOURCES, INC.

BY: Michelle Griswold
Michelle Griswold, Director and President

Communion () Unity Candle () Candelabrum () Kneeler ()

Number of Guests Anticipated :

Additional Notes:

FCCBRLA COORDINATOR Name Phone

RECEPTION Location Time

PRE-WEDDING CONFERENCES

| | |
|------|------|
| Date | Time |
| Date | Time |
| Date | Time |
| Date | Time |

FEES – in Cash – ARE DUE IN THE CHURCH OFFICE 10 (TEN) DAYS PRIOR TO WEDDING DATE!

(No Use of Fellowship Hall)

Minister (\$150), Custodian (\$75), FCCBRLA Coordinator (\$200),
Sound Tech (\$50) Total = (\$475)

(With Use of Fellowship Hall)

Minister (\$150), Custodian (\$150), FCCBRLA Coordinator (\$200),
Sound Tech (\$50) Total = (\$550)

Organist/accompanist fee

The staff organist has first right of refusal for weddings held at FCCBRLA. Fee is negotiated separately with the organist. Generally the fee starts at \$150, and may go up depending on

music requested. Negotiated fee: _____

| | | |
|------------------|-------|------|
| Total Amount Due | _____ | Date |
| Deposit | _____ | Date |
| Balance Due | _____ | Date |

